1. English 2222
	* *The Panel suggests adding a grading scale to the syllabus.*
	* The Panel would like to comment that there appears to be a rather significant amount of secondary reading materials that may potentially prove too heavy of a work-load for 3 credit hours.
2. English 3559
	* *The Panel suggests adding Title IX information to the course syllabus. The most up-to-date Title IX language can be found on the ASC Curriculum and Assessment Services website at* [*https://asccas.osu.edu/curriculum/syllabus-elements*](https://asccas.osu.edu/curriculum/syllabus-elements) *.*
	* *The Panel suggests adding a grading scale to the syllabus.*
	* *The Panel recommends utilizing the University’s recommendation to place the Disability Services statement (found on page 7 of the syllabus) in 16 point font.*
	* *The Panel recommends adding page numbers to the course readings on the course schedule (which is on pages 4 and 5 of the syllabus).*
3. English 3161
	* *On page 3 of the syllabus, under the “Grading” section, the grading scale mentions that it employs the OSU standard grading scale. Please remove this reference, as OSU does not have a standardized grading scale.*
	* *The Panel suggests potentially reconsidering the absence policy where after 8 absences a student automatically fails the course, as they worry this could be potentially punitive. Additionally, they suggest creating a distinction between excused and unexcused absences.*
4. English 3362
	* The Panel would like a comment made that they believe the work-load for this course could potentially be too large for that of a 3 credit hour course.
	* *On page 7 of the syllabus, under the Title IX section, the syllabus mentions Kellie Brennan as being the Title IX Coordinator. The Panel recommends removing her name, as she is no longer the Title IX Coordinator and the most up-to-date language can be found on the ASC Curriculum and Assessment Services website at* [*https://asccas.osu.edu/curriculum/syllabus-elements*](https://asccas.osu.edu/curriculum/syllabus-elements) *.*
	* *The Panel recommends adding the due dates for the written assignments and reading quizzes into the course schedule, found on pages 3-6 of the syllabus.*
	* *The Panel recommends adding a description of the 2 papers (as discussed on page 2 of the syllabus) and including the expectations regarding these essays.*
	* *Please add the correct disability statement, at the University recommended size 16 font within the syllabus. The correct, most up-to-date language can be found at* [*https://asccas.osu.edu/curriculum/syllabus-elements*](https://asccas.osu.edu/curriculum/syllabus-elements) *.*
5. English 3110
	* *The Panel suggests adding course times to help determine the amount of contact hours for the course*.
6. English 3264
	* **Unanimously approved**